



Requests for seeking permission to use the *VACL Language Map*

Individuals, organisations and departments are responsible for obtaining permission to use copyright material in their work and to pay any associated costs.

The following information applies to anyone when seeking permission from the Victorian Aboriginal Corporation for Languages.

Copyright and reproduction fees

Individuals, organisations and departments are responsible for paying fees for using copyright material. Fees are generally determined by the intended use and the context in which the material will be reproduced, the number of copies made, as well as other factors.

Requests must be complete, and in writing. Telephone requests will not be accepted; incomplete requests may be returned, unprocessed. All requests are handled by the VACL Board which are held every 6 weeks. If you have a specific deadline, please highlight that and we'll try to meet it.

If you're seeking permission to reproduce the VACL Language Map, permission will only be given to reproduce the WHOLE map in it's entirety.

Further information/links

- Australian Copyright Council <www.copyright.org.au>
- Copyright Agency Limited <www.copyright.com.au/about_copyright.htm>

Approval process

We'll acknowledge the receipt of your completed request and advise of when the Board will consider your request.

Following the Board Meeting, we will advise if your request has been approved and we'll also let you know of any costs, the process for payment, and the wording for the acknowledgement for using the map.

If approved, a final proof of the intended use must be forwarded to VACL for consideration. Failure to do so may result in approval being withdrawn.

Send to:

Board of Directors
Victorian Aboriginal Corporation for Languages
295 King St
Melbourne Vic 3000

Email: vacl@vaclang.org.au

Request Form for seeking permission to use the VACL Language Map

Title details

Title of publication	<i>Aboriginal Languages of Victoria</i>
Publication type	map
Year of publication	2007
Publisher	© Victorian Aboriginal Corporation for Languages

Contact details (* must be completed)

Title	
*Family name	
*Given names	
Job title (if applicable)	
Organisation (if applicable)	
*Street address 1	
*Street address 2	
*Suburb	
*State	
*Postcode	
*Country	
*Email address	
*Telephone number	
*Tax invoice to be sent to: (if different to above)	

Commercial use Non-commercial use

Educational context

Class handouts

No. students:	:	:
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PowerPoint presentation

No. students:	Type of class:	No. months intended use:
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Other (please list)

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Professional use

Handouts at conference, seminar etc.

No. attendees	Type of event	No. months intended use

PowerPoint presentation

No. attendees	Type of event	No. months intended use

Other (please list)

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For print or CD-ROM publication, please complete the following:

Title of your work	
Author/editor/compiler	
Publisher details including full address Publisher name/address	
Type of publication	
Edition number (if applicable)	
Year of publication	
Estimated print run	
Retail price, funding or sponsorship	
Context in which map will be placed	
Term of licence (eg First edition only)	

For website publications, please complete the following:

Title of your work	
Author/editor/compiler	
Publisher name/address	
URL	
Brief description	
Time on the website	
Context in which map will be placed	

- Powerpoint (JPG)
- Print: black/white high resolution (JPG)
- Print: colour high resolution (JPG)
- Web: small medium large (JPG)

Preferred format for receipt :

- Attachment to email file CD-Rom

Proofs will be sent to VACL as:

- Print format (hardcopy) CD-ROM format website URL

Declaration

I agree to the terms specified & confirm that the details supplied above are true & correct.

Signed:

	Date:
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